

## Alliance Air Aviation Limited

(A wholly owned subsidiary of AIAHL)

Ref. No.: AAAL/PERS/2024/ 779

Date:- 20.06.2024

**SUBJECT:- EXTENSION OF TENDER FOR GROUP MEDICLAIM POLICY FOR AAAL  
EMPLOYEES AND THEIR FAMILIES**

Reference is made to Tender Reference No. AAAL/2024/PERS/693, dated 31.05.2024 on the subject of Group Medclaim Policy for AAAL Employees and Their Families.

Please note that last date for submission of bids stands extended till 27.06.2024 at 15:00 Hrs. The Technical Bid will be opened on 27.06.2024 at 15:30 Hrs.

All other terms & conditions will remain the same.

For Alliance Air Aviation Limited

  
(Ranjan Datta)

Offtg. Head of Personnel

**TENDER FOR GROUP MEDICLAIM POLICY**  
**FOR AAAL EMPLOYEES AND THEIR**  
**FAMILIES**

**ALLIANCE AIR AVIATION LIMITED**  
**(A WHOLLY OWNED SUBSIDIARY OF AIAHL)**

**TABLE OF CONTENTS**

<b><u>Contents</u></b>	<b><u>Page Nos.</u></b>
<b>Disclaimer to Bidders</b>	<b>3</b>
<b>Instructions to Bidders</b>	<b>4-5</b>
<b>Condition of Tender</b>	<b>6-8</b>
<b>Pre-qualifying Criteria (Annexure-I)</b>	<b>9</b>
<b>Work Scope (Annexure-II)</b>	<b>10-12</b>
<b>Undertaking Certificate (Annexure-III)</b>	<b>13</b>
<b>Technical Bid – Check List (Annexure-IV)</b>	<b>14</b>
<b>Authorization Letter (Annexure-V)</b>	<b>15</b>
<b>Variance Statement (Annexure-VI)</b>	<b>16</b>
<b>Financial Bid Format (Annexure-VII)</b>	<b>17-18</b>

**ALLIANCE AIR AVIATION LIMITED**  
**(A wholly owned subsidiary of AIAHL)**  
**NEW DELHI**

**Sub: Tender for Group Medclaim Policy for Alliance Air employees and their families for a period of one year – extendable by one more year on mutually agreed terms and conditions.**

**DISCLAIMER**

The information contained in this Tender or subsequently provided to applicant (s) / bidder (S) whether verbally or in documentary or any other form by or on behalf of Alliance Air, is provided to the applicant(s) / bidder(s) on the terms and conditions set out in this Tender and such other terms and conditions subject to which such information is provided.

The Tender is not an agreement and is neither an offer nor invitation by Alliance Air to the prospective applicant(s) bidder(s) or any other person. The purpose of this Tender is to provide interested parties with information that may be useful to them in making their commercial offers pursuant to this Tender.

Alliance Air makes no representation or warranty and shall have no liability to any person, including any applicant or bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender or arising in any way in the Tender process.

Alliance Air also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any applicant or bidder upon the statements contained in this Tender.

Any information/ documents including information/ documents pertaining to this Tender or subsequently provided to applicant(s) or bidder(s) and/ or successful bidder AND information/ documents relating to the bidding process; the disclosure of which is prejudicial and / or detrimental to, or endangers, the implementation of subject program is not subject to disclosure as public information/ documents.

Alliance Air may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Tender, from time to time till the opening of the Bids.

The Tender does not imply that Alliance Air is bound to select or to appoint a bidder as the case may be, and Alliance Air reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidders shall bear any, and all its costs associated with or relating to the preparation and submission of its their Bids including, but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Alliance Air or any other costs incurred in connection with or relating to its their Bids. All such costs and expenses shall remain with the Bidder and Alliance Air shall not be liable in any manner whatsoever for the same or any other costs or other expenses incurred by the Bidder in preparation or submission of the Bids, regardless of the conduct or outcome of the Tender process as contained herein.



विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रबन्धन/Head of Personnel  
एलाइंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037

\*\*\*\*\*

TENDER REFERENCE NO.	AAAL/PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES DATED 31/05/2024
PRE BID DATE & TIME	07/06/2024 AT 1500 HRS IST
TENDER CLOSING DATE & TIME (Due date)	20/06/2024 AT 1500 HRS IST
TECHNICAL BID OPENING DATE & TIME	20/06/2024 AT 1530 HRS IST

Alliance Air Aviation Limited (AAAL) is a 100% subsidiary of Air India Assets Holding Limited, fully owned by the Government of India under administrative control of Ministry of Civil Aviation, operating on regional domestic sectors within India and neighboring countries and currently operates a fleet of ATR 72-600 aircraft inducted on lease with the brand "ALLIANCE AIR".

Alliance Air invites proposals from IRDA approved organizations providing Group Mediclaim policy for its employees and their families in Two Bid Systems (Technical Bid & Commercial Bid) as per details below:

Selected bidder will enter into a contract for one year. The same can be extended by one more year in the sole discretion of Alliance Air on mutually agreed terms & conditions.

Important annexure and terms and conditions regarding this Tender are provided as per below.

Sr. No.	Particulars	Annexure
1	Pre- qualifying criteria	I
2	Technical specifications and the work scope.	II
3	Undertaking for unconditional acceptance of TENDER Terms and Conditions	III
4	Bidders details and compliance check list	IV
5	Authorization letter for attending bid opening	V
6	Variance Statement	VI
7	Financial Bid Format	VII

**Submission of Bids:-**

Kindly submit your best proposal in a Two-Bid system (Technical Bid and Commercial Bid) in separate envelopes as detailed below:-

**1. SEALED / CLOSED ENVELOPE – I (TECHNICAL BID)**

The envelope to be super scribed with "TECHNICAL BID" for Tender No AAAL/ PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES DATED 31/05/2024 and should contain the following:

- i) The detailed proposal from the insurance agencies, without indicating the financial quotation / amount of premium etc.
- ii) Details of the Earnest Money Deposit of Rs, 3,00,000/-
- iii) Bidders Details and the check list as per annexure IV
- iv) Variance Statement, if any, as per annexure VI.

**2. SEALED / CLOSED ENVELOPE – II (COMMERCIAL BID):**

The envelope to be super scribed with "COMMERCIAL BID" for Tender No AAAL/PERS/2024/693 GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES DATED 31/05/2024 and must contain financial quote by the bidder.

**3. MASTER ENVELOPE:**

THE TWO SEPARATELY SEALED/CLOSED ENVELOPES (i.e. ONE CONTAINING THE TECHNICAL BID, AND THE OTHER CONTAINING THE COMMERCIAL BID) MAY BE FURTHER PUT IN A MASTER ENVELOPE SUPERSCRIBED WITH "Name of Principal bidder, TENDER No. AAAL/PERS/2024/693 GROUP MEDICLAIMPOLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES DATED 31/05/2024.

विमल किशोर (निर्देश)  
Vimal Kishor  
कार्यिक प्रमुख/Head Personnel  
एलायंस एयर लिमिटेड  
Alliance Air Limited  
नई दिल्ली



The master cover should be submitted at the following address latest by 20/06/2024 at 1500 hrs. IST.

**MATERIALS MANAGEMENT DEPARTMENT  
ALLIANCE AIR AVIATION LIMITED (ALLIANCE AIR)  
ALLIANCE BHAWAN, DOMESTIC TERMINAL – 1,  
I.G.I AIRPORT  
NEW DELHI-110037 (INDIA)**

On the date of opening of the Tender only the Technical Bids would be opened.

The commercial Bids of only those bidders, who qualify in the Technical Bid evaluation, would be opened at a later date which would be notified in advance to the successful bidders who have been technically qualified.

The bidder or their authorized representatives would be permitted to attend the opening of the Tender such authorized representatives must carry a letter of authority in the format given at **Annexure V** authorizing them to attend the bid opening failing which they will not be permitted to participate in this process. Maximum of one representative per bidder will be allowed for attending the bid openings.

विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रमुख/Head of Personnel  
एअरलायन एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037

\*\*\*\*\*

## TERMS & CONDITIONS OF THE TENDER

### 1. GENERAL TERMS

- 1.1 Bids received after closing date & time will not be considered.
- 1.2 In case the Commercial Bid and the Technical Bid are enclosed in the same envelope in an open condition instead of in two separate sealed / closed envelopes, such Bids will be rejected as non-responsive.
- 1.3 The Bids should be neatly presented. Corrections, if any, should be duly authenticated with full signature of the duly authorized person who has signed the Bids, failing which such Bids are liable to be rejected.
- 1.4 The Bids should not contain any indication of the price. In case any indication of the price quoted is included in the Technical Bid, such Bids will be rejected without any reference to the bidder No correspondence will be entertained in this regard.
- 1.5 Amendments and clarifications, if any, to this Tender will be hosted on the website [www.allianceair.in](http://www.allianceair.in) and Alliance Air will not intimate the bidder individually of the same. The bidders are, therefore, advised to visit the website [www.allianceair.in](http://www.allianceair.in) regularly till the date of closing of the Tender.

### 2. EARNEST MONEY DEPOSIT (EMD):


2.1 EMD (Earnest Money Deposit) deposit for subject Tender will be Rs. 3,00,000/- (Rupees Three lakhs) Firms / business entities falling in MSME category are not required to pay EMD. Necessary documentary evidence (MSME certificate) must be furnished for waiver of EMD. The EMD to be paid by vendor is through Demand Draft / RTGS in favour of "Alliance Air Aviation Limited", payable at Delhi, should be submitted along with the Technical Bid.

Payment can be made through RTGS as per following details:-

**Name of Beneficiary: Alliance Air Aviation Limited**  
**Beneficiary Account: 0112005900000017**  
**Beneficiary Bank Punjab National Bank**  
**Bank Branch: Delhi Cantt, Delhi 110010**  
**IFSC Code: PUNB0011200**

**In case payment through RTGS, proof of RTGS should be submitted along with the Technical Bid.**

- 2.2 No other mode of payment other than what is specified above is acceptable.
- 2.3 EMD will not carry any interest.
- 2.4 EMD in case of unsuccessful bidders will be refunded within 45 days after award of Contract to the successful bidder.
- 2.5 EMD will be forfeited in the event of a bidders withdrawing or modifying his bid after opening of the TENDER and till completion of the Tender process, and / or in the event of the successful bidder declining to accept the Contract, or to pay the Security Deposit.
- 2.6 The Technical Bid would be rejected if it has been received without EMD, or proof of its submission / details thereof (in the case of EMD remitted through wire Transfer of RTGS), or the EMD has been submitted in a mode other than as specified above, or a valid proof Exemption from submission of EMD has not been provided as per Clause 4.

  
विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रभान/Head of Personnel  
एलायंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited

### **3. SECURITY DEPOSIT (SD):**

EMD of the successful bidders will be converted as interest free Security Deposit and will be retained till successful completion of the contractual obligation. SD will be returned to successful bidders post 60 days after completion of all contractual obligations. SD will not bear any interest rates.

### **4. BENEFIT TO MICRO AND SMALL ENTERPRISE (MSEs):**

4.1 As per Public Procurement Policy for Micro and Small Enterprises (MSEs) order, 2012 issued vide Gazette Notification No. 503 dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprise of Govt. of India, MSEs shall be given benefits / preferred available vide Public Procurement Policy MSEs Order, 2012.

4.2 MSEs participating in the Tender must submit the certificate of registration with as MSE indicating the details of particular Tender item along with their bid.

4.3 Exemption from submission of Earnest Money Deposit (EMD) – The MSEs are exempted from payment of Earnest Money Deposit (EMD).

### **5. VALIDITY AND RELEASE OF CONTRACT:**

Contract / Agreement will be valid for an initial period of one year with an option to further extend the Contract for one more year at the sole discretion of AAAL on mutually agreed terms and conditions and will be signed / issued from the office of Head of Personnel, Alliance Air Aviation Limited, New Delhi.

### **6. VALIDITY OF PRICES:**

6.1 Bids should be valid for a minimum period of 90 days from the date of the technical bid opening.

6.2 The offer should remain firm till completion of the Contract No. request for any increase, whatsoever, shall be entertained during this period.

### **7. DOCUMENTATION:**

All relevant documents required are to be submitted by the bidder at their own cost.

### **8. EXIT CLAUSE / TERMINATION OF CONTRACT:**

The contract may be terminated under the following circumstances:

8.1 In the event of unsatisfactory performance by the selected bidder the Contract shall be terminated by Alliance Air with three month's advance notice.

8.2 The successful bidder can also terminate the contract with a **3 months'** notice.

8.3 In case of any default of Insurance Company, the Insurance Company will refund the advance premium paid to AAAL.

### **9. EVALUATION CRITERIA:**

#### **9.1 TECHNICAL BID**

The Technical Bids would be evaluated for their, Compliance to the Technical Requirement of the Tender as indicated at Annexure I to V Alliance Air reserves the right at its sole discretion to seek whatever information, documents etc. from the bidder, as it may consider necessary for the purpose of evaluation of the bids. **Any Variances from our scope of work / coverage of risk may please be clearly specified as variance statement by the bidder. These variances would be evaluated by Alliance Air, as deemed fit, with appropriate pre-determined loadings for commercial evaluation of Financial bids for determining the lowest bidder.**

विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रभार/Head of Personnel  
एलायंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037



## 9.2 COMMERCIAL BID

The commercial Bids of only those bidders who qualify and are short listed on evaluation of their Technical Bids would be opened. The date and time of opening of the Commercial Bids would be intimated in advance to the bidders who have qualified in the Technical Bid evaluation, and their authorized representatives only would be permitted to participate in the opening of the Commercial Bids.

The selection of successful bidder would be based on the bidders qualifying in the technical bids and quoting the lowest rates.

## 10. CONTACT PERSONS FROM ALLIANCE AIR

For any clarifications on subject tender, with respect to General Terms and Work Scopes, the following personnel to be contacted (All working hours between 1000 Hrs to 1600 Hrs):-

### For General Terms

Mr.Vimal Kishor Tripathi, Head of Personnel, Email Id :-[headpers@allianceair.in](mailto:headpers@allianceair.in), Contact No. 9990588354

### For Work Scopes

Dr. Ramesh Kumar, Medical Officer, Email Id :-[medical.del@allianceair.in](mailto:medical.del@allianceair.in) , Contact No. 9873648730

11. Any dispute whatsoever shall be subject to the jurisdiction of the courts of New Delhi, India, only



Sd/  
Vimal Kishor Tripathi  
कार्यिक प्रमाण/Head of Personnel  
एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037

\*\*\*\*\*

ANNEXURE-I

**TENDER NO:-AAAL/PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILY DATED 31/05/2024**

**PRE-QUALIFYING CRITERIA**

The offers of the bidders, who fulfil the following pre-qualification requirements and submit documentary proof thereof along with the technical bid, will only be eligible for evaluation of the technical bids.

1. The bidder should be IRDA approved organizations providing Group Medclaim policy.
2. Proof for the same should be submitted in the technical bid.
3. The bidder must have Permanent Account Number (PAN). A copy of the PAN is to be submitted.
4. The bidder must have a currently valid GST Registration Certificate. A copy of the certificate is to be submitted.
5. The bidder should have provided Group Medclaim policy to minimum two PSUs/ MNCs during the last two years. Proof to be submitted in the technical bid.
6. Copies of the Income Tax (IT) returns for the last three financial years to be submitted.
7. A certificate from the bidder accepting all the terms and conditions unconditionally should be submitted on the bidder's letter head in the format as given at Annexure-IV.
8. An Earnest Money Deposit (EMD) of Rs. 3,00,000 /- (Three lakh only) must be enclosed along with the technical bid in the form of the Demand Draft / RTGS confirmation in favour of the Alliance Air Aviation Limited, payable at New Delhi. No other mode of EMD will be accepted.

In case a bidder is eligible for exemption from the payment of EMD, a copy of valid documentary proof to this effect must be enclosed.



विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रभान/Head of Personnel  
एलायंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037

\*\*\*\*\*

**ANNEXURE-II**

**TENDER NO:-AAAL/PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILY DATED 31/05/2024**

**Work Scope / Details of the risk coverage under Group Mediclaim policy for Alliance Air employees.**

1. Number of employees to be covered under mediclaim policy at present are 900 and the number of family members are approx. 3600 (including employees). These numbers may increase / decrease depending on actual employment during the course of the agreement.

Family Means:- Self + Spouse + Two Dependent Children + any two of the Dependent Parents / Parents-in-Law / Brother- Sister (Maximum family size total 1 plus 5 (total 6) in any combination)

2. **Group Mediclaim Policy should have the following coverage and features: (MUST CONDITIONS)**

I. Family floater for Rs. 7,50,000/- per family.

II. Family includes following:-

(a) Family means employee plus Spouse,

(b) Two dependent children (3rd Child can be covered as special case on payment of additional premium).

Male dependent child can be covered, upto the age of 21 years and if undergoing studies upto the age of 25 years.

Female dependent child can be covered, upto the age of 25 years or till married, whichever is earlier.

(c) Any two dependents, Father / Mother, Father-in-Law / Mother-in-Law, Brother / Sister to be covered. Father / Mother or Father-in-Law / Mother-in-Law shall be covered upto the age of 90 years.

Brother dependent can be covered, upto the age of 21 years and if undergoing studies upto the age of 25 years.

Sister dependent can be covered, upto the age of 25 years or till married, whichever is earlier.

III. Pre-existing diseases shall be covered immediately from the date of commencement of policy with no waiting period.

IV. Photo ID card shall be issued to all members at the commencement of the policy.

V. Cashless treatment through TPA in network hospitals throughout India and reimbursement, if treatment is taken in non-network hospitals.

VI. Maternity benefit of Rs. 50,000/- for normal per delivery and Rs. 100000/- for caesarean per delivery subject to maximum of two (2) living children shall be covered. Waiver of 9 months waiting period, Maternity Benefit / Abortion / Miscarriage / New Born Baby shall be covered.

VII. No addition shall be allowed between policy period except for new born baby or newly wedded spouse.

VIII. Newly joined shall be covered after paying additional premium to the insurance company by Alliance Air.

IX. Pandemic, epidemic disease shall be included in all circumstances.

X. Co payment of 10 percent shall be applicable on claims of parents and parent in laws only.

XI. (a) The Critical illness shall be covered from the buffer amount up to 2.5 times the sum insured per family. Corporate Buffer of Rs. 1 crore as provided for Critical illness.

(b) Out of the 1 crore corporate buffer, which can be used by Alliance Air management in case of exigencies on case to case basis Rs. 10 lacs can be sanctioned by Alliance Air management for consumable item expenses in respect of the employees.

(c) Critical illness defined for the purpose of availing buffer will be as under:-

- a) Coronary Artery Surgery
- b) Cancer
- c) Renal Failure, Failure of both kidneys
- d) Stroke
- e) Multiple sclerosis
- f) Major organ transplants like Kidney, Lung, Pancreas, or Bone Marrow
- g) Paralysis and Blindness
- h) Third degree burns
- i) Neuro Surgery
- j) Respiratory diseases /failure
- k) Major accidents and complications.
- l) Knee / Hip replacement surgery
- m) Spinal surgeries

(d) Further in view of the applicability of the corporate buffer in case of all critical illness member shall be covered up to 2.5 times of the sum opted under policy within the overall limit of 1 crore for the entire policy period.

(e) Critical illness benefit is extended as per latest IRDA guidelines and subsequent amendment, if any, during the insurance coverage period will be applicable.

3. Medical Coverage can be opted for self and dependants by the employee upon his / her resignation or retirement on the payment of same amount of premium and on the same terms and conditions directly to the insurance company by the Outgoing employee.

4. Option to increase the Sum Insured (Top Up) for self and his / her dependant of the employee shall provided by paying extra premium amount to Insurance company on prorata basis of premium payment.

5. Pre and post hospitalization of 30 days and 60 days respectively shall be covered.

6. Ambulance charges from point of incident to hospital / hospital to another hospital / hospital to diagnostic centre and return / hospital to home max up to Rs. 3000 /- per event.

7. Treatment for HIV- AIDS / Mental illness to be covered.

8. Any treatment given to New Born Baby of the member to be covered in the Family Floater Sum insured.

9. Cataract Operation with cap of Rs. 60,000 /- PER EYE uniform for all including cost laser and multifocal lenses within limit. Preferred Provider Network (PPN) Charges are not applicable for cataract claims and to be processed as per specified limit of Rs. 60,000 /-.

10. Oral & Adjuvant Chemotherapy to be covered subject to sum insured on cumulative basis.

11. Coverage for Injections like but not limited to Zoledronic injection, Bortezomib Injection, Terifrac Injection, Injection Firmagon, Injection Germitide, and Injection Rituximab. Injection administration covered under day care procedure subject to sum insured on cumulative basis.

12. Day care procedures will include the following procedure and matching such other procedures of the like but not limited to the below:-

- i) ERCP (Endoscopic retrograde Cholangio-Pancreatography)
- ii) TUMT/TUNA – Transurethral microwave thermotherapy / Transurethral needle ablation
- iii) CAPD (Continuous Ambulatory Peritoneal Dialysis)
- iv) AV fistula for dialysis
- v) Internal Organ Biopsy
- vi) Chemo port insertion / removal

13. Ayush Treatment – Applicable, Treatment in Govt. Hospitals / Medical Corporations recognized by NABH to be covered in the scheme.

14. Coverage of consumables – Covered as per IRDA guidelines.

15. Any other benefit – Any other benefit that insurance company may have in its fold and want to provide may please be declared in tender e.g. Annual / Free Health Check-up of the employee, Individual top up on sum assured, Health Care Workshop / Seminar etc.

16. Any Service Charges on medical Bills – should not be deducted from the individual Claim.

17. TPA – IRDAI approved TPA Services involved (if any) and name and contact details to be submitted. The authorized representative of the corporation will participate in the screening process of TPA.  
List of Network of Authorized hospitals to be provided along with the ID Cards to each member.

18. Advance Medical Treatment – All new kinds of approved advanced medical procedures e.g. laser surgery, robotic surgery, stem cell therapy for treatment of a diseases is payable on hospitalization / day care surgery.  
Treatment taken for Accidents should be be payable even on OPD basis in Hospital up to Sum Insured will be covered.

19. First Aid / Immediate treatments taken in the case of Accidents shall be covered on OPD basis (Day Care Treatment without Hospitalization) in any nearby Hospital / Nursing Home from the Sum Insured. If the Hospital / Nursing Home are not empanelled, the necessary reimbursement shall be provided.

20. Congenital anomalies cover – Both External & Internal diseases / defect anomalies are covered.

21. Genetic, Psychiatric, Neurological, Muscular Degenerative & Age related disorders shall be covered.

22. Physiotherapy treatment shall be covered. (For the period specified by the recommended Doctor)

23. Coverage in claim: In case of death of any employee, no deduction in claim for on account consumables, room rate, consultation fee etc will be effected. Claim will be based on the sum assured value.

  
विमल किशोर त्रिपाठी  
Vimal K. Tripathi  
कार्मिक प्रभार/Head of Personnel  
एअर एलियंस एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली/New Delhi-110037

\*\*\*\*\*



ANNEXURE-III

**TENDER NO:- AAAL/PERS/2024/693, GROUND MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES DATED 31/05/2024**

ON COMPANY'SM LETTER HEAD

UNDERTAKING CERTIFICATE

To,

Head of Personnel  
Alliance Air Aviation Limited  
'Alliance Bhawan' Domestic Terminal-1  
IGI Airport, New Delhi-110037

It is certified that we have studied and understood the terms and conditions of the TENDER No. AAAL/PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES, DATED 31/05/2024 and agree to abide by the same unconditionally.

AUTHORISED SIGNATORY

Name of the Bidder:

Bidder's Seal & Signature:

  
वमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रभान/Head of Personnel  
एलाइंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली 20

**ANNEXURE-IV**

**TENDER NO:- AAAL/PERS/2024/693, GROUND MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES AND THEIR FAMILIES DATED 31/05/2024**

**TECHNICAL BID – Check sheet**

**Bidder's details and compliance check list along with the Technical Bid**

S. No.	Required details	To be filled by the bidder		
1	Name of the Company			
2	Status of bidder (IRDA approved agency) documentary proof to be attached. <b>(MUST condition)</b>	Yes / No		
3	Name of the Contact Person & Designation			
4	Contact Details: Email ID & Phone			
5	Company Office Address			
6	Address of the office			
7	Details of existing / previous clients PSUs/ MNCs etc with whom similar type of insurance agreement has been done during the last three years. Please submit copies of such Contracts / contracts (with pricing information erased / blanked) along with proof of execution. <b>(MUST conditions)</b>	Yes / No		
8	Compliance to all the Risk Coverage as defined in the <u>Work Scope / Details of the risk coverage under Group Mediciclaim policy for Alliance Air employees in Annexure-II</u> <b>(MUST conditions)</b>	Yes / No		
9	Variance statement, if any	Yes / No		
10	PAN (Permanent Account Number) Card Number. (Documentary proof required) <b>(Must conditions)</b>	Yes / No		
11	Details of EMD of Rs. 3,00,000 /- submitted vide Demand Draft / RTGS OR a Valid certificate of registration with NSIC for the TENDER item in case of EMD not submitted. <b>(Must conditions)</b>	Yes / No		
12	If eligible for EMD exemption, copy of valid registration of your firm with the agency concerned be provided. <b>(MUST conditions)</b>	Regn. No	Date of Issue	Valid Upto
13	The bidder must have a currently valid GST Registration Certificate. <b>(MUST conditions)</b>	Yes / No		
14	Copies of Income Tax (IT) returns for the last three financial years are to be submitted. <b>(MUST conditions)</b>	Yes / No		
15	A certificate accepting all the terms and conditions unconditionally of the bidder should be submitted of the bidder's letter head	Yes / No		
16	Claim Settlement Ratio (Supporting Documents required)			
17	Whether Policy Registered with IRDA or not (Supporting Documents required)	Yes/No		
18	Solvency ratio: Solvency ratio for the last three year should be at least 1.5 times as prescribed by IRDA.			
19	Availability of SPOC from the insurance company for better coordination and adhering to TAT (Turnaround Time).	Yes/No		
20	Maximum Cashless Turnaround Time (TAT)			
21	Maximum Reimbursement Claim Settlement & Authorization Turnaround Time (TAT)			

**Name of the Bidder**

**Bidder's Seal & Signature**

**TENDER. No.: AAAL/PERS/2024/693, GROUP MEDICLAIM POLICY OF ALLIANCE AIR EMPLOYEES**  
**DATED 31/05/2024**

**AUTHORIZATION LETTER FOR ATTENDING BID OPENING**

To,

Head of Personnel  
Alliance Air  
Alliance Bhawan  
Domestic Terminal – 1  
IGI Airport  
New Delhi – 110037 (INDIA)

**Sub: Authorization for Technical Commercial Bid Opening for Technical BID / Commercial BID**

The following person(s) are hereby authorized to attend Technical / Commercial Bid opening of subject TENDER

S.No.	Name	E-mail Address	Contact No.	Signature

Signature of Authorized:.....

Authorized Signatory Name.....

Company Name:.....

**NOTE:**

1. Permission for entry to the Hall where bids are opened may be refused in case authorization as prescribed above is not received.
2. The authorized representative, in their own interest, must reach venue of bid opening well in time.
3. The authorized representatives must carry a valid photo identity card.
4. Separate authorization letters would be required for Technical and commercial Bid openings.

  
विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रभुता / Head of Personnel  
एअर अलियंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली / New Delhi-110037

\*\*\*\*\*



ANNEXURE –VI

Variance Statement

**TENDER No. AAAL/PERS/2024/693, GROUP MEDI CLAIM POLICY OF ALLIANCE AIR EMPLOYEES**  
**DATED 31/05/2024**

S/N	Clause as per TENDER	Bidders Variance

Name of the Bidder

Bidder's Seal & Signature



विमल किशोर त्रिपाठी  
Vimal Kishor Tripathi  
कार्मिक प्रबन्धन/Head of Personnel  
एलाइंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली /New Delhi-110037

**Financial Bid Format for Group Medclaim Policy for Alliance Air Employees  
and their families (On the Bidders Letter Head)**

Sr. No.	Description	Number of Employees	Number of Employees with Dependants	Premium Per Family (Amount)	Total premium amount (excluding GST)
1	Family floater for Rs. 7,50,000/-per family (Co payment of 10 percent shall be applicable on claims of parents and parent in laws only)	900	3600		

**(Sr. NO. 2) Optional medclaim benefits**

- I. Medical coverage can be opted for self and dependents by the employee upon his / her resignation or retirement on the payment of amount of premium on pro-rata basis and on the same terms and conditions directly to the insurance company to the outgoing employees without impacting any liability towards Alliance Air.
- II. Option to increase the Sum Insured (Top Up) for self and his / her dependant of the employee shall be provided by paying extra premium amount to Insurance company on pro-rata basis of premium payment by the employee.

Option to increase the sum insured (Top Up) can be used only at the time of renewal of policy or can be used in at any time in the ongoing policy without impacting any liability towards Alliance Air.

Top Up options:-

Sr. No.	Description	Premium Per Family (Amount)	Total premium amount (excluding GST)
a	Family Floater from 7.5 Lakhs to 10 Lakhs without 10 % Co-pay for Parental cases		
b	Family Floater from 7.5 Lakhs to 10 Lakhs with 10 % Co-pay for Parental cases		
c	Family Floater from 7.5 Lakhs to 15 Lakhs without 10 % Co-pay for Parental cases		
d	Family Floater from 7.5 Lakhs to 15 Lakhs with 10 % Co-pay for Parental cases		
e	Family Floater from 7.5 Lakhs to 10 Lakhs without 10 % Co-pay for Parental cases including Rs 12,000 for OPD treatment and Rs. 10,000 towards Dental treatment (excluding cosmetic Dental treatment)		
f	Family Floater from 7.5 Lakhs to 10 Lakhs with 10 % Co-pay for Parental cases including Rs 12,000 for OPD treatment and Rs. 10,000 towards Dental treatment (excluding cosmetic Dental treatment)		
g	Family Floater from 7.5 Lakhs to 15 Lakhs without 10 % Co-pay for Parental cases including Rs 12,000 for OPD treatment and Rs. 10,000 towards Dental treatment (excluding cosmetic Dental treatment)		
h	Family Floater from 7.5 Lakhs to 15 Lakhs with 10 % Co-pay for Parental cases including Rs 12,000 for OPD treatment and Rs. 10,000 towards Dental treatment (excluding cosmetic Dental treatment)		
i	Option to include parents who are beyond 90 years		

Note:- All prices in each line item will be multiplied by 900 (Employees) including mandatory quote at Sr. No. 1 and optional items Sr. No. 2 (a to i) to arrive at lowest cost (L1 purposes).

However, optional items may be chosen by employees at their will. AAAL does not commit any numbers their own firm basis.

Applicable GST \_\_\_ % Rate

Name of the Bidder

Bidder's Seal & Signature

विमल केशव त्रिपाठी  
Vimal Keshav Tripathi  
कार्यिक प्रभान/Head of Personnel  
एलाइंस एअर एविएशन लिमिटेड  
Alliance Air Aviation Limited  
नई दिल्ली /New Delhi-110037